



# HIGHLAND

DISTRICT COUNCIL

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## HDC BOARD MEETING

### March 5, 2020 Meeting Minutes

### Highland Park Community Center

#### **Call to Order, Howard Miller, President**

6:57pm

#### **Roll Call, Rebecca Reiners, Secretary**

18 Directors present. Pickett, absent. Tom Romens in for Pickett. James Farnsworth in for Anne Langford, Brady Johnson in for Sally Bauer.

#### **Approval of Agenda**

Motion made, seconded, agenda approved.

#### **Approval of Prior Meeting Minutes**

Motion made, seconded, minutes approved.

#### **Public Comment**

NONE

#### **Presentation**

Western District Update, Senior Commander Steve Anderson. Crime stats: ward three is one of the safest places in the City. Crimes can be tied to drug abuse/misuse to addiction and opioid addiction. 'Help us Help you'. Trend is so bad as to what people are willing to steal these days. Theft in general, lock up and secure items. Lock house even when in the yard. Increases of violent crime, especially gang and gun violence. North of Summit and across the entire District. Tim asks if the police monitor social media, ie Next Door. Police are connected to them but often times find out that is misinformation. Police are cutting back on responses. On-line reporting has come out. Fill out on-line. There are 9 different incidents which can be reported on-line. Non-in progress call, submit, get a tracking number, goes to a case officer, then viewed and officer may send back asking additional comments/clarification. Once approved, goes to records review officers then to investigators, who work on-line cases for the entire City. 80 percent of on-line cases do not have additional follow-up, it is 'pending'. Lynn said had an up-tick in break-ins and Highland doesn't have a Command Center (wouldn't make a difference) and more FTEs help? Yes, everyone needs more cops. Call response has changed for 911 calls 3,000 more just in Western District alone. 911 calls get vetted to level of importance. Burglary after the fact is much different than an at-home burglary and system helps to establish which calls should be answered first. SPPD is cutting-edge with Community-based policing. The Chief is saying that police have to give up some service to focus on others. Package thefts are pattern criminals which follow the trucks.



## **Annual Meeting/Elections Task Force, Michelle Doyle reporting**

### **By-Law Changes**

Strong interest to increase participation. Proposed changes are to increase participation.

1. By-law 4.5 (term limits). Goal is to keep even and odd elections and avoid special elections and to allow members to finish a term even if it goes over 6 years.

Motion, seconded, passed.

Howard read a Resolution from 2018 regarding Interpretation of By-Laws.

**Question Called: Send amendment 4.5 to members to vote on at the annual meeting. Yes to send, no to cancel. 11-7 Failed. Does not go to annual meeting.**

2. By-law 4.3 (c), amendment does not need to go to the members. Board can make these by-laws changes.

3. By-law 4.4 rank-choice voting

1. Allow for on-line or in-person voting
2. Rank-choice voting for At-Large position

**Motion to approve changes to by-law 4.3 (c), 4.4 and change in second sentence of by-law 4.5. Yes, to amend by-laws above. No, to NOT amend. 12-6, passed. By-laws are amended.**

**Michelle read a Resolution that serving a partial year term does not count toward full six years. YES vote means that partial terms, less than two years, does not effect a term limit. PASSED 11-7**

Matt commented that the Board effectively changed the by-laws by Resolution.

### **Election Procedures**

1. At-Large first
2. Volunteer Recognition
3. By-Law changes
4. Grid elections

**Motion made to approve election rules, seconded, passed.**

## **STANDING COMMITTEE REPORTS**

**Community Development---Susan Duffy, Chair.**

Ryan Co. Parks Plan



## Parks Design Task Force

### **Community Engagement---Matt McGuire, Chair.**

Board Member job description

## Equity Plan Revisions

## March Highland Together Event

### **Transportation---Kevin Gallatin, Chair.**

1. Briefly going back to January, the committee hosted city staff to discuss the design and plan for resurfacing St. Paul Ave north of Edgcumbe (that's the county-owned portion) and Hamline Ave between Highland Pkwy and Randolph. We were informed at that time that both projects are delayed until 2021.

a. We did not see a design yet but both are on the adopted St. Paul Bike Plan as striped bike lanes, and the HDC passed resolutions in 2018 to include bump-outs on Hamline near CDH.

b. Now the county portion of St. Paul Ave will be resurfaced at the same time as the city portion from W. 7<sup>th</sup> to Edgcumbe.

c. The county is aware of the Ford Site AUAR plans and will make sure their project works in harmony with the later reconstruction of the St. Paul Ave & Montreal intersection.

2. In our February meeting we met with city staff and Ryan Companies to discuss transportation facility improvements around the perimeter of the Ford Site.

a. Ryan Companies

i. Trails – Ryan shared some basics but added more detail in a follow-up email. These seem like really nice facilities that will serve both the Ford Site and broader neighborhood well.

1. There will be an off street shared use path on south side of Ford Pkwy: 4' boulevard, 8' concrete sidewalk, 6' median, 10' asphalt bike path. This will have good connectivity to the Ford Bridge but doesn't provide a facility through the existing Village area.

2. There will be an off street shared use path on east side of MRB: 4' boulevard, 8' concrete sidewalk with adjacent 10' asphalt bike path. This facility will run along the Ford Site but cannot extend further south due to private property lines.

b. Public Works – City staff talked about when/how the city will address changes to existing infrastructure in the neighborhood.

i. Short term improvements (2-5 years)

1. Ford & Cleveland add flashing left turn arrow and extend the west approach left turn lane in front of Target.

2. Montreal & St. Paul rebuild the intersection to a traffic signal or roundabout.

3. Edgcumbe & St. Paul replace traffic signals and timing.



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- ii. Medium term improvements (5 years+):
        1. Ped & Bike: identified various signal improvements and timings outside the perimeter of the Ford Site.
        2. Identified Mt. Curve for bump-outs for traffic calming.
    - c. Funding sources
      - i. Ryan is responsible for building the infrastructure on their property.
      - ii. The city portions could come from the general fund/city budget, but needs to go through the 5-Year Capital Improvement Plan.
      - iii. Alternatively the improvements to city infrastructure away from the site could use the existing TIF allocation. To allow that CM Tolbert may recommended extending the "project area" (that is the area where the money can be spent and does NOT modify the "TIF district" which is the area where tax revenue will be drawn from).
  3. Woodlawn - The CDC heard a series of proposed zoning changes by Ryan Company in their Feb meeting including a change to Woodlawn on the Ford Site. I talked to Ryan offline to get more details.
    - a. Woodlawn was proposed as a "lane" which is a unique shared-use space with no designated spaces for cars, parking, walking, etc.
    - b. Ryan is proposing making it a more standard street because city departments are in disagreement with each other and are requiring the change. The proposed section is below.
    - c. I've heard some concern from community members that an interesting feature is being changed to a more typical one, but it sounds like it needs to be resolved at city level. It will be heard before the city Zoning Committee on 3/12 at 3:30.
  4. 5-Year Capital Plan – The city continuously updates its street improvement plan and for the first time I noticed that resurfacing Fairview from Randolph to Edgcumbe popped up as a potential 2022 project. This is much needed and hopefully the HDC will advocate for keeping it on schedule.
  5. Tuesday March 10 6-7:30pm Ryan Company is holding a meeting on project schedule and construction logistics which is of interest to Transportation.
    - a. Transportation Committee meeting that night is cancelled so members can attend.
    - b. We will likely hold a meeting in south Highland on Jun 9 to cover the many Transportation topics affecting the area.

**Executive Director's Report---Kathy Carruth** See attached

**City Council Report---Melanie McMahon, CM Tolbert's Aide**



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NONE

## **Executive Committee Report---HDC President Howard Miller Reporting**

NONE

## **Treasurer's Report---Bob Whitehead, Treasurer**

Attached

**Approved**

## **Business Representatives Reports**

**HBA:** Anne Langford.

NONE

**W7BA:** Kathy Soderberg

NONE

## **New/Other Business**

Carried Over: Rebecca asked Sally to bring the name of the insurance agent that the City of Minneapolis Council Board Members use to be covered for Liability Insurance. Would like to revisit this.

**Next Meeting:** April 2, 7pm.

## **Adjourn**

Motion made, seconded, passed. Adjourned at 854pm.

**Submitted by: Rebecca Reiners, HDC Secretary and Grid 12 Rep**



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### ED Report March 5, 2020

#### Administrative

**Website Update** – we are in the final stages of the website development. I sent a working (but limited link) to the Committee on Tuesday. Patty and I are updating content, and have been given instructions how to add change content for the new site. Needs some work –Patty is going to spend extra hours next week.

**2019 Audit-** Anderson & Baxter has the QB file, and is in the process of completing the Audit  
**City Contract** –I submitted the 2020 Engagement & Innovation Contracts to the City, the signature pages are being routed –should have our contract soon. (I hope)

**Travelers Audit** –was filed March 5, 2020.

**CIB Process 2020- 2021** –The HDC submitted two projects: The “fingers”/crossings on Shepard between Elway and Davern and the HPCC field improvements. A neighbor has asked us for three years to support a project to install lantern lighting on Cleveland between Bayard and Randolph. I know Tom Romens also submitted two projects.

**Hen House Bookkeeping** –Dani, which is who I work with has started her own business and gave me a new quote. ADP raised the rate we are at, and she is still negotiating. Dani was able to get ADP to drop the rate they were charging us!

**HDC Print Spring Newsletter** –the final copy of the newsletter went to Concord today, should be mailed in the next couple of weeks. I would like to thank Sally and Michelle for writing the Annual meeting article, and Jim Winterer for providing amazing editing skills☺

**HDC 2019 990** – I will prepare after the audit is complete, this will need to be approved by this Board, before the Annual Meeting. Filing date is May 15, 2020.

#### HDC Programming

**Things have been crazy setting up meetings over the past 3 weeks.**

**Home Improvement Fair 2020** –We will have roughly the same amount of exhibitors as last year, with less sponsors. Please volunteer this weekend, or at the very least stop by and visit. It is a great events.

**Snow Plow Meeting** – HDC and PW is hosting a Snow Plowing informational meeting at HPCC. The idea is to educate the public on logistics of a Snow Emergency, and plowing decisions.

**Highland Together BBQ**– scheduled to have the CEC meeting on Monday, March 23<sup>rd</sup> at Famous Dave’s and then open up to the Community. A huge thanks to Bob for putting up flyers!

**Volunteer Appreciation** –Highland Park volunteers will be honored at the Annual meeting this year, with CM Tolbert presenting the awards. The form to nominate someone is on the website, and will be sent out in the March electronic news.



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**Prospective Board Member Meeting** – Thursday, March 26 at Tiffanys (?) ideas?

**Annual Meeting – Gloria Dei on Thursday, April 23** We will have SPPD, Ryan and Hwy 5 tabling, along with the HDC Committee's and maybe a Table where you can write a Thank you to your neighbor. They have room for breakout sessions, and I will have food donated.

**Taste of Highland Park** – HBA and HDC will work to make this a very fun event, if you want to volunteer to help, please let me know, I will list on the Volunteer sheet also.

**Pool House Rock** – we are partnering with Parks, and FHA to host two events at the Pool House this summer; June 11 and Aug 13. HDC will pay for Aug 13 –we need a band, a food truck and will have a movie and lawn games. We are working with Parks to see if we can have access to store items in the Pool House.

### Other Projects

**Southwest Business Coalition** – Would like Board approval to have the HDC participate. Includes 4 business Associations, 5 District Councils, 2 Chambers. Together we can pool resources to educate, collaborate, advocate and celebrate –/local business in the Southwest area of St Paul.

**Ryan Company Update** –Need to weigh in on the proposed changes at the Ford site. The CDC has not passed resolution(s)

**Ward 3 Design Standards** – will be set for an April 3 Public hearing at PC tomorrow morning. CDC has a draft resolution that will be voted on at the March 16 meeting.

**Sibley Plaza** –Starbuck's CUP passed the Planning Commission and went through Site plan review.

**Shepard Development (Johnson Brothers)** –same

**Cameras at the top of Rec Stairs/ Hillcrest Turn around** –Need to follow up

**Crime** –Commander Anderson is attending the meeting. I have been working with neighbors right off of Cretin, by Highland Pkwy, Eleanor and Niles. Seems to be a recurring problem and Western District is patrolling. Gloria Dei and Lumen Christi both had purses and items stolen, GD was in the middle of the day, and Lumen Christi at mass.

**MnDOT – Highway 5 Project** for 2020, This is going to be a huge disruption. They are tabling at the HIF, and the Annual meeting.

**River Modern Street Car Project** – HDC has been invited to participate on a project "for a demonstrated interest in the effect of the undertaking on properties listed on or eligible for listing on the National Register of Historic Places" Kathy Soderburg is the HDC rep –need an update.

**Circus Juventas Parking**



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**5 Star café STAR application** – a City planner reached out to ask us to talk to 5 Star about their STAR application, and I have sent a couple of emails inviting them to our March 16 CDC meeting. I will follow up.

**Ayd Mill Road Reconstruction** – met with City and PW is scheduling Community meetings for input, dates are listed below.

## HDC March Reminders:

**March 5 - HDC Board Meeting 7:00 pm HPCC**

**March 10 -Transportation Meeting -7:00 pm HPCC CANCELLED**

**March 10 – Ryan Construction/Logistics meeting 6- 7:30 p.m.** Gloria Dei Lutheran Church

**March 16 – Ayd Mill Road Community Meeting** Time/location TBD

**March 16 - CDC meeting – 6:30 PM HPCC** CDH Sign Variance & Hidden Falls Parking Lot and Trails

**March 17 – Happy St Patrick’s Day!**

**March 18 – Snow Plow Discussion 6:30-7:30 pm, Auditorium, HPCC**

**March 23 – Highland Together BBQ** –Famous Dave’s CEC meeting from 5:15 -6 p.m. Social time 6-7:30 pm

**March 23 – Ayd Mill Road Small group discussion MGCC Transportation meeting,** Edgcumbe Rec Center

**March 26 – Prospective Board member meeting – 6:30 -7:30 pm TBD**

**April 6 – Ayd Mill Road Traffic Modeling Discussion** Time/location TBD

**April 23 – HDC Annual Meeting** Gloria Dei Lutheran Church 6:30 -8:15 pm

**NO HDC APRIL BOARD MEETING**