

Highland Park Community Center
1978 Ford Parkway
St. Paul MN 55116
Highland District Council Board Meeting November2, 2017

Call to Order - 7:01pm

Roll Call

Directors present: Miller, Gallatin, Jossi, Fischbach, Willis, Kolar, Tinnes, Salmela, Lindsay, Whitehead, Dobier, Thompson, Armstrong, Hood, Long, Bauer, Langford, Soderberg

Alternates Seated: Collen Zuro-White,

Executive Director : KathyCarruth

Approval of Agenda

Motion made, seconded, and passed to approve November agenda as presented.

Approval of Minutes of Prior Meeting

Motion made, seconded, and passed to approve October meeting minutes as presented.

Report from Ellie Galer, intern. Galer is a junior at Macalester College, she has been working on community demographics research, a pedestrian safety grant, and compelling the first draft input for the District Plan.

Public Comment:

Laura Pfeifer requested a minor variance for a remodeling project on her home at 1733 Highland Parkway. Kolar moved support of variance, seconded. Kolar and Hood spoke in favor. Pfeifer answered questions from the board.

Matt Anfang chair of the St. Paul Regional Water Commission, reported progress on the south water reservoir. Their board has decided they will not sell the property. There are 3 projects proposed, A strawberry farm and proposals from the City of St. Paul and Ramesy County. Discussions continue.

Standing Committee Reports

Transportation Committee – Nate Hood, presented the attached Bike Plan Resolution requesting a follow up on the Bicycle Plan initiating a zoning study. Resolution passed. 4 opposing votes. And a resolution requesting additional bike racks at underserved locations. An amendment was offered requiring the installations be a safe distance from the roadway. passed with 1vote opposed.

Community Engagement Committee – Sally Bauer reported on the progress of the engagement process , vis a vis their work plan.

Community Development Committee – Joe Kolar reported on the Albion School development, plans have been modified to accommodate a road change to fix the Montreal, Lexington, W. 7th intersection. The board was updated on committee action.

Executive Director's Report See attached.

Treasurer's Report

The draft of the 2018 Operating Budget was presented. See attached. Motion made, seconded, and passed to approve draft of the 2018 Operating Budget. Motion made, seconded, and passed to approve the treasurer's report as presented.

Executive Committee Report

D15 survey is available to board members and anyone else who requests it.

A task force needs to be formed to recommend a grid boundary adjustments, and a process for making any changes. And to suggest annual meeting election procedures. Task force volunteers: Fischbach, Whitehead, Tinnes, Zuro-White. Meetings t.b.d.

City Council Report

Melanie, McMahon, City Council Member Tolbert's Aide, reported on the West 7th community sponsored by Council member Tolbert and Representative Pinto. Presentation materials are available.

Business Representatives Reports

—*No reports*

The Board went into executive session to discuss staff compensation. Armstrong will coordinate board input into the compensation process.

Adjourn

Motion made, seconded, and passed to adjourn. Meeting adjourned at 8:58 pm.

Peter Armstrong, HDC Secretary

Executive Directors Report –November 2nd 2017

Administrative

Peter Myers -Ford Documentary –Fiscal Agency –project is still moving forward, we submitted a grant request from the Hardenbergh Foundation for \$20,000, and a “modest” grant request to Hognander Family Fund of the Minneapolis Foundation. Peter Myers will be attending the January Board meeting to update you and show you some pieces of the Documentary that he has completed.

2016 COPP Grant for Public Art –Have signed a contract with the artist, James Brenner. We have spent \$3,000 of the \$6,700 –ESCOM Properties has said the Public Art project cannot be placed on the corner at Ford and Cleveland. We are meeting Monday morning to discuss next steps –we still have the artist under a contract.

Lease –We are still operating under the 2015 lease, I had our Annual Lease review meeting today.

D 15 Steering Committee Update –The Steering Committee met on October 18th and October 26th to complete the Draft, Ellie has been working to update the material in the template. We still need someone to write the Study Area, Intro and purpose and overall vision of the plan –it should be on the website by next week.

2017 COPP Funds –Working with Liz at MGCC on the planning stages of the project –Ellie Galer, Mac Intern has put together an initial research for selecting and evaluating Ped projects. We will work with Fay Simer, City of St Paul Ped coordinator when she is back from Maternity leave.

NEW Intern –she will update you on her work so far with HDC. She has been great to work with, very motivated.

CRWD –Grantee with MGCC, they will do workshops, and we will provide them with contact information to make their presentations, this project will continue a project grant that they received in 2017 to educate individuals and families –there will be \$1,000 for HDC and MGCC will develop a presentation covering the following topics:

- Stormwater trends across the state and the region (What’s happening)
- Climate change facts and predicted impacts on stormwater (Why you should care)
- Specific, practical, scale-appropriate strategies for sustainable management of stormwater on urban lots. (What you can do)
- Resources, especially CRWD resources! (How you can do it)

HIF –Home Improvement Fair contract and work plan with MGCC has been signed and updated.

2018 Calendar is available in hard copy up front, all dates have been added to the website, and listed as an event for easy sharing.

2017 Review –Anderson and Baxter is sending a Letter of Engagement for Exec to review. The cost of the review is \$1750, which is less than the amount we had budgeted.

HDC Programming

Mayoral Debates –the debates were well attended and the LWV appreciated working with the HDC and MGCC to make this event happen.

Shep Dav Meeting with Rep Pinto – About 60 people from the neighborhood attended, the presentation is available on the HDC website under the tab for Development

Citywide Cleanup – The follow up meeting with the city and a Volunteer survey has been completed. We have some ideas on how to improve the overall flow, and volunteer training. Specifically for traffic volunteers. The reimbursement has been submitted to the City and was included in the electronic packet

New Resident Welcome – Bob Whitehead is working with local businesses to find some sponsors to help make sure that this event continues in 2018. Thank you Bob

Neighborhood Honor Roll – the HDC has traditionally worked with UST to secure the space, a \$1500 donation, and the food for the evening. We also took the initiative to make sure the event happens in 2018 –Friday, January 26th. There is a nomination sheet in your packet, it is also available on the website. We have one nominee from last year, and if each Board member thinks of one awesome 2107 Highland Park Volunteer and submits the nomination form –we will have an amazing slate of Volunteers to choose from. Thank you.

Home Improvement Fair- I met with MGCC a couple of weeks ago, we went through dates, and deadlines. HDC is accepting money and applications, all of the letters and applications had to be updated. Patty has been building the on-line applications, and connecting to Paypal. We have included the Paypal fee's in the pricing this year, so more people may choose to use a check. MGCC did not like the amount of fee's that were given to Paypal last year.

Other Projects

Snelling Ave Median Update- they will be installing the parking bays this Fall, and medians spring of 2018

HPCC Play Area – OPEN HOUSE on Oct 16th at HPCC –information on input and ideas on Website

Sibley Plaza –attended the Oct 12 Shep Dav meeting. I talked with them about designing input Boards for the neighborhood. They seemed receptive –haven't heard anything, and will follow up.

South Highland Reservoir – asked Matt Anfang for an update....

Riverview Corridor Update –PAC recommended Street Car on West 7th, crossing at Hwy 5

Hwy 5 Realignment–has not formally closed, still waiting on Riverview technical study, traffic details, maybe

Albion School –J Wedam Foundation –is trying to make the site work. Kevin and I attended a meeting last week at Wedum's office with the County, City, architect, SPPS and more –the County and City have assured Wedum that they will get the funding for the project and they want to work with the Developer, to make sure they meet their timeline, etc...

Ford and Cleveland –the contract has been sent to the artist –we ran into another road block

Ford Pkwy Water Main –The County found a Paver!!!! Erosion control and bridge work over MRB are the last phase

Shepard Development (Johnson Brothers) –no update.

HDC Meetings

Nov 9 Stop for Me – Pedestrian Crossing Event: 2:45 pm – 3:45 pm at Fairview and Bayard Ave

Nov 9 Riverview Corridor Open House and Public Hearing: 5:00 pm – 8:00 pm at Highland Park

Senior High School

Nov 14 Transportation Committee: 7:00 pm – 8:30 pm at Highland Park Community Center

Nov 15 Stop for Me – Pedestrian Crossing Event: 8:00 am – 9:00 am Randolph and Wheeler

Nov 21 Community Development Committee: 6:30 pm – 8:00 pm at Highland Park

Community

Center

Nov 28 Community Engagement Committee: 6:45 pm – 8:15 pm at Highland Park

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NO December Board Meeting –next HDC Board meeting is Thursday, January 4th at 7:00 PM