

**Highland Park Community Center**  
**1978 Ford Parkway**  
**St. Paul MN 55116**  
**Highland District Council Board Meeting September 7, 2017**

**Call to Order - 7:04pm Kevin Gallatin, President**

**Roll Call**

Directors present: Gallatin, Jossi, Armstrong, Whitehead, Fischbch, Kolar, Salmela, Lindsay, Dobier, Thompson, Armstrong, Hood, Long, Bauer, Willis, Tinnes, Langford, Soderberg

Executive Director : Kathy Carruth

**Approval of Agenda**

Motion made, seconded, and passed to approve September agenda as presented.

**Approval of Minutes of Prior Meeting**

Correction: Motion made, seconded, and passed to approve July meeting minutes as presented.

**Public Comment:** Patty Brady congratulated Kevin Gallatin on his election as president.

**Presentation Riverview Corridor**, was made by Mike Rogers, Ramsey County Regional Railroad Authority. Mr. Rogers updated on the decision making process, and a status report. The Project continues, as six options try to be narrowed to one. Rogers answered questions from board members. A draft decision is expected in October, a decision is anticipated in December.

**Standing Committee Reports**

**Community Engagement Committee** – Chair Sally Bauer, updated Parks progress on the Community Center Playground information is online on the St. Paul, parks site; committee reviewed the community engagement process for the board retreat; update on the Pool House RFP. Two board members will sit on the review committee, Mike Lindsey, Frank Jossi, and Laura Merriam expressed their interest. A vote was held and Mike Lindsey and Frank Jossi were selected . Armstrong recused himself.

**Transportation Committee** – Chair Nate Hood. Reported a “Stop for Me” event on Sept 13. On the same date a meeting sponsored by East Metro Strong will discuss traffic safety and calming issues within Highland . Transportation Committee has spearheaded a grant Application for traffic calming around the Ford Site. A resident brought issues with Metro Mobility, the issues have been resolved. Discussion on use of the CP Rail right of way continue. The scheduled Transportation meeting on the 12th is cancelled.

**Community Development Committee** – Amy Salmela Chair, reported, no meeting was held in August. Attached resolutions were presented to the board. Hood moved to add lot size as a metric and that larger

groups be permitted, and add a clause at the end of the last bullet point asking to recognize accepted business practices. Dobier second. Passed. Resolution passed. Resolution regarding 1392 Bayard. Kolar second. Resolution passed.

### **City Council Report**

Melanie, McMahon, City Council Member Tolbert's Aide, reported early closing of Highland Pool due to mechanical issues; Highland Parkway east of Snelling will be resurfaced; and on upcoming opportunities to address the city.

### **Business Representatives Reports**

*Highland Business Association, Anne Langford*, no report.

*W7BA* – Kathy Soderberg Truck Park opened.

**Treasurer's Report** Bob Whitehead, Treasurer : attached Motion made, seconded, and passed to approve the treasurer's report as presented.

**Executive Director's Report** See attached

**Executive Committee Report** consisted of a preview the September 18 Board Retreat.

**District 15 Plan Update**- Kathy Carruth gave a progress report.

### **New/Other Business**

### **Adjourn**

Motion made, seconded, and passed to adjourn. Meeting adjourned at 8:56 pm.

Peter Armstrong. HDC Secretary

## **Administrative**

**Talk about Selection for the Pool House RFP Committee**

**Change signers at Highland Bank –Complete**

**Peter Myers -Ford Documentary –Fiscal Agency** –project is still moving forward, he will start fundraising this fall

**2016 COPP Grant for Public Art** –Have signed a contract with the artist, James Brenner. We have spent \$3,000 of the \$6,700 –waiting on Escom Properties (Artist sketch in your packet)

**Lease** –We are still operating under the 2015 lease. ??

**D 15 Steering Committee Update** –Survey finished Aug 31, Popup was a success last Saturday at Coopers, City will not fund any translation work –should have a working draft of the plan by Mid-September. Plan to keep that draft around longer than through Dec, do more Community Engagement.

**2017 COPP Funds** –Met with MGCC and Fay Simer to discuss ideas, we will put together the first part, which is a process for identifying Ped crossings, actually implement the plan in Spring of 2018

**Photo's for Website** –Patty was going to take photos in June for the website but there were too many Board members missing –she will do it in September☺ dress nice!

**Fall Print Newsletter** – has been completed and mailed

**Applied for an AARP Grant for HPCC Play Area –Did not receive**

**HGA – Community Action Grant** - for areas surrounding Ford Site

**Mid Year report** was sent to the City (see attached

**Board Retreat** – 5:30 – 8:30 PM on Monday, September 18<sup>th</sup>

**Attorney General Report** –filed and sent on August 21st

## **HDC Programming**

**Town Hall with CM Tolbert** –went well

**CP Spur Community Conversation #2**-have actual designs of the spur with ped and bike, and ped, bike and transit

**Volunteer Sign Up Sheet is Active** –the link was sent to the Board-I will include it in Board meeting reminder emails.

**Jazzfest**- see attached for Financials

**Mayoral Debates** –October 11-I met with the League and MGCC this week, the event is in the Junior High Auditorium (where we used to hold our Annual meeting) enter off Montreal and park in the upper lot –there will be signs.

**Shep Dav Meeting with Rep Pinto** – Oct 12<sup>th</sup> at JCC, we need HDC members to attend

**Parklet** –has been greatly appreciated by everyone, should be coming down in the next couple of weeks.

**Movies** – Homecroft was the night after NNO, and same as CHS field, not sure why Parks did it that night. Pool House had about 75 people, Holy Spirit, Nativity and Hi-C had started school – we will regroup for next year.

**\*\*Citywide Cleanup** – Sept 30<sup>th</sup> Please consider volunteering

## **Other Projects**

**Snelling Ave Median Update**- bid is out, have not heard anything

**HPCC Play Area** –Did not get the AARP grant

**Sibley Plaza** –will be attending the Oct 12 Shep Davern Update- Attending Sept CDC

**South Highland Reservoir** – OPUS called and is interested?

**Riverview Corridor Update** –no decision until December of 2017 is the latest.

**Hwy 5 Realignment**– Melanie and I met with Libby and Mark Finken, PW they are calling the task force back together to vote on a proposed “no realignment” unless Riverview impacts the area.

**Albion School –J Wedam Foundation** –Senior housing, I worked with them and gave them a mailing list before the demolition started. They are attending the Sept CDC meeting and Hopefully the Oct Transportation meeting

**Ford and Cleveland** –the contract has been sent to the artist –we ran into another road block but may have moved through it.

**St Paul Ave and Cleveland Intersection** –working with HBA to find the old planters and move them to the barren triangle next spring

**Ford Pkwy Water Main** –Ford Water work is done, Water main to Village shopping center should finish today. Then erosion control work down at Ford and MRB, then Mill and Overlay of Ford from Howell to MRB, and Cleveland to St Paul Ave will happen the last two weeks of October

#### **Other News**

Tiffs –not sure if he is still working on the JJ’s site

1392 Bayard Ave –Variance in packet

#### **HDC Meetings**

**Sept 13 5:30 -6:30 PM** – Stop for Me Event at Cretin & Highland Pkwy

**Sept 13 6:30 – 8:30 PM** – East Metro Strong Transportation Meeting –Traffic and Ped Safety in Highland Park, HPCC

**Sept 15** - D15 Plan Draft is due

**Sept 18 -5:30 -8:30 PM** – Board Retreat, Community Room (upstairs library room)HPCC

**Sept 19 -6:30 -8:00 PM** – CDC Meeting, Teen Meeting Room (downstairs library room)HPCC  
J. Wedum and plans for Albion, Paster and Plans for Sibley Plaza

**Sept 20 -5:30 PM** - Ford Zoning and Public Realm Pubic Hearing at City Council, City Hall

**Sept 26 – 6:45 -8:00 PM** –CEC meeting, HPCC

**Sept 27 - 6:30 – 8:30 PM** –D15 Steering Committee Meeting, HPCC

**Sept 30 – 8:00 AM – 1:00 PM** – **Shepard Road Clean Up –Please Volunteer**

**Oct 2 – 6:00 – 7:30 PM** – Crime Prevention Meeting for all of HP, Auditorium, HPCC

**Oct 5 – 7:00 PM** - HDC Board Meeting

Oct 10 -7:00 PM – Transportation meeting –Albion Site Design, HPCC

**Oct 11 – 7:00 -** HDC, MGCC, LWV –Mayoral Debate

**Oct 12 – 6:30 – 8:00 PM** Shepard Davern Meeting, Rep Pinto, CM Tolbert, HDC at JCC

**Oct 13 – 6:00 -7:30 PM** New Resident Welcome, TBD