

Highland Park Community Center
1978 Ford Parkway
St. Paul MN 55116
January 5, 2017
Highland Park Community Center

Call to Order - 7:00pm, Melanie McMahon, President

Roll Call

Directors present: Gallatin, Jossi, McMahon, Kolar, Cleveland, Salmela, Lindsey, Whitehead, Dobier, Thompson, Brady, Armstrong, Petterson, Heegard,

Alternates Seated: Bauer.

Executive Director Carruth

Approval of Agenda

Motion made, seconded, and passed to approve January agenda as presented.

Approval of Minutes of Prior Meeting

Motion made, seconded, and passed to approve November meeting minutes as presented, with corrections.

Presentation: Peter Myer: Ford Documentary, requesting HDC act as fiscal agent. Mr. Myer gave a presentation on his planned documentary. Motion made by Dobier for the HDC to act as fiscal agent, seconded, passed.

Public Comment. Mark Peterson, relatively new to neighborhood, he applauded the efforts of the HDC.

Standing Committee Reports

Community Engagement — **Melanie McMahon**, reported on the Parks departments progress on the Pool House. Great River Passage and the involvement of the Highland neighborhood was also presented, specifically development of the Watergate Marina, and connection to the river along Shepherd Road. The committee is lobbying earnestly for completion of the Play Area at the community center. Parks is the gate.

Transportation — **Kevin Gallatin, Chair** reported on stop signs and cross walks around Horace Mann Schools. Reported on ongoing projects with UST interns. A Twitter account has been established for the HDC, #HDCsaint_paul. Ramsey County will mill and overlay the intersection of Cleveland and St. Paul Ave. January 10th meeting to address transportation issues around the Ford Site. January 24th meeting specifically for Montreal and Mt. Curve avenues traffic issues. February 28, Snelling Avenue rezoning meeting.

Community Development— **Amy Salmela, Chair:** reported on variance request on Davern Avenue. Variance was granted by the BZA. “West 7th Streetscape project” project was discussed by the board.

City Council Report—**Libby Kantner, City Council Member Tolbert’s Aide** absent no report.

Business Representatives Reports

W7BA – Kent Petterson : New businesses have opened.

Treasurer's Report presented by **Amy Salmela**

Motion made, seconded, and passed to approve the treasurer’s report as presented. Operating budget for 2017 was presented. Motion to approve the budget was made by Lindsey, seconded and approved.

Executive Director’s Report

see attached.

Executive Committee Report

None

New/Other Business

Adjourn

Meeting adjourned at 8:23 pm.

Peter Armstrong, HDC Secretary

ED Report January 5th, 2017

Administrative

Meeting with Peter Myers -Ford Documentary –Fiscal Agency –I have heard back from LegalCORPS and Tim Puffer, both had recommendations for how to change the Fiscal Agent contract. Copies of the Contract are on the table.

Insurance Group with other DC's –have not heard back from the person working on it. 2016 COPP Grant for Structural/ Engineering Review –Study is complete, there was over \$6,000 in money, so the HDC amended the Contract and will be working with Parks to do lead abatement with the building.

Board Retreat –we have an updated work plan. The links to review 2016 and draft of 2017 are on the Board page on the website-included in the Meeting email.

2017 Calendar –the HDC meeting calendar is complete and all meeting rooms are reserved. Patty will have all of them entered on the website by the end of next week.

Annual Meeting –trying to work with Summit Brewing to hold in on Wed March 29th. I emailed them a month ago and received no response. If we schedule it then, we will either cancel the April Board meeting or meet for an hour before the Annual meeting.

CURA –I applied for a CURA student for Spring Semester to help work on the D15 Plan. We did not receive a student to help us.

Lease Contract Compliance Meeting –I was sent a report from Parks, which did not have our rent amounts for the next three years, and it stated that parks would be setting these for all renters. I was told by Andy last winter that we would have a three yr lease with the same 1.5% increase per year...I requested a dollar amount and they did not give it to me.(?) I still do not have a signed contract with Parks –January rent is billed at the 2015 rate...

HDC Programming

Honor Roll –Thank you for the nominations –Sue Stein, Tia Anderson and Elite Repeat were selected-(I tried to get all four nominees in but the other DC's wouldn't let me.
Other Projects

St Paul Ave and Cleveland –Merry Christmas Kevin • The County has suggested that they improve Ped crossings next Summer when the mill and overlay Cleveland South of Ford Pkwy... we will meet tomorrow morning.

Snelling Ave Zoning – The Committee will weigh in when the Public input at Planning opens up –probably Jan or Feb.

Snelling Ave Median Update- funding has been approved • Kevin, Libby and I met with John Mazko on Thur Nov. 3rd –we have set a Public Meeting date for Tuesday Feb 28th

HPCC Play Area –Parks is still pushing the timeline to 2018 Construction and I am still badgering them to complete it in 2017 –not sure how this one will turn out, depends on if they want to fight with the HDC

Ford Update –CM Tolbert would like us to help facilitate meetings with neighbors, particularly those on Montreal, Cretin and Mount Curve. Mount Curve and MRB are coming to January 10 Transportation meeting.

Sibley Plaza –no update-Howard Paster said he would call last Friday, but I have not heard from him.

Riverview Corridor Update –should be some kind of decision in Feb or March?

Hwy 5 Realignment–No Updates – basically dead will try and get staff to finish it

Albion School –SPPS could not reach a deal with the developer and will be putting out another RFP for the property in January.

Ford and Cleveland –Aaron Dysart with Public Art –

Intern for HDC – Nate is working with UST interns on a couple of different projects...

Great River Passage – Ken and I met with the new person Mary de Laittre, she had some good information as far as moving forward with a CDBG project for a crossing on Shepard Road-CM will Support –Ownership of that section of Shepard road is the City of St Paul’s-have a request in to PW to help with some of the traffic numbers etc. The application is due March 6th

Pedestrian Safety Advocate Position at City of St Paul – That position has been posted this week. <https://www.governmentjobs.com/careers/stpaul/jobs/1620130/pedestrian-safety-advocate-provisional>

HDC Meetings

Dec 26th – Jan 2nd –HDC Office will be Closed

Jan 5th – HDC Board Meeting -7:00 PM -Peter Myer Fiscal Agency on agenda

Jan 10 –Transportation Meeting -7:00 PM –Ford Transportation on Mount Curve and MRB

Jan 17 – CDC meeting -6:30 PM –1750 Highland Pkwy and Alchemy Owners

Jan 18 –Celebrate Highland with the HBA –6:00-8:00 PM Summit Brewing

Jan 19th – SPPS Superintendent Search Forum – 6:30 -8:00 PM –HPCC –hosted by HDC and Mac Grove Community Council

Jan 24th –CEC meeting – 6:30 PM –HPCC –Play Area?

Jan 24th – Transportation Mtg -6:30 PM HPCC Auditorium –Ford Transportation –Montreal and Cretin

Jan 27th – Honor Roll – 5:30 -7:30 PM at UST –Woulfe Hall in the Anderson Center