

Meeting Minutes of Highland District Council
November 15th, 2018 7:00 p.m.
St. Paul MN 55116
Highland Park Community Center
1978 Ford Parkway, St Paul, MN 55116

1. **Call to Order** – Kevin Gallatin, President, called the meeting to order at 7:03.
2. **Roll Call** – Amy Schwarz, Secretary took roll call.

Directors Present: Gallatin, Jossi, Mattson, Willis, Hood, Tegatz, Lindsay, Whitehead, Duffy, Bauer, Long, Schwarz, Soderberg, Hurse, Tinnes, Grill

Alternates Seated: Grill

Directors Absent: Dobier, Langford, Basgen

3. **Approval of Agenda:** Motion made, seconded and passed to approve the November agenda as presented.
4. **Approval of Prior Meeting Minutes:** Motion made, seconded and passed to approve the October meeting minutes as presented.
5. **Highland Heritage:** Jackie Mosio, HCI presented on the history and mission of HCI and the Highland Heritage Project. “Highland Heritage Project’s mission is to gather, document, preserve, and honor our community legacy. We aspire to interpret our past, understand our valued, and create community by fostering a sense of place and history reflecting the soul, heart, and unique character of Highland Park.”

Expo Treasure Island Committee: Expo Council of Parents and Teachers Committee formed to rebuild playground at Expo elementary school. Rebuild in June 2019. Expected cost is \$717,000. The school district has allocated \$313,000 for the project and still needs to raise additional funds for the playground rebuild.

6. **Public Comment:** None
7. **District 15 Plan:** Frank Jossi, D15 Steering Committee discussed recent changes to the District 15 plan. Kathy discussed the process with the City for moving forward.
 - Resolution passed to approve the District 15 Plan and submit it to the City for review and approval.

8. Standing Committee Reports:

Transportation: Nate Hood, Chair presented on the following:

- Nichole Morris, PhD, presented on her project to study and improve stopping for pedestrians in St. Paul.
- Engineering, Education and Enforcement are key to improving pedestrian safety.

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- St. Paul pedestrian plan is moving along. Open house was held on November 14, 2018. Two priority areas identified are Fairview and West 7th.
- Median trees (38) planted on Snelling.
- Sidewalk project by Expo is completed.

Community Development: Frank Jossi presented on the following:

- *Disc Golf Update:* positive feedback received at last meeting, increased police enforcement, and improvements will be added in 2019.
- *Ford Master Planning Update:* development committee passed a resolution recommending passing three zoning changes. This will come to the full board in December 6, 2018 at 7 p.m. at a special meeting.
- *Community solar RFP from SPRWS was discussed. The North reservoir of the Highland Water Tower is listed as a possible location. SPRWS are not sure if it is a viable site for solar, and will come back to the Committee if it is included in a proposal for Community Solar. Proposals are due this Friday, November 16th.*
- *Ichiddo Ramen Resolution: committee passed a resolution for a waiver of a 45-day waiting period for a wine and beer license.*
- *Ford Land Demolition Site Plan Amendment Resolution: amendment to the plan due to Ryan company's requests.*
- *Resolution to Request Ward 3 Residential Design Standards are Reviewed and Finalized by City of St. Paul Planning Department: requests the City review and approve the Ward 3 Residential Design Standards in 2019.*

Community Engagement: Sally Bauer and Amanda Willis presented on the following:

- *Annual meeting update:* discussed ways to make annual meeting more engaging. Will need to find a different location (Summit will not be large enough for 2019).
- *New Resident Welcome (NRW):* held in October in Tiffany's and went well.

9. **Executive Committee Report:** Kevin Gallatin, President

- *Personnel Review:* Review of HDC employees: Kathy Carruth and Patty Partridge Frank Jossi will lead the process. Board response is requested.
- *Grid Map Activity:* Kevin showed new proposed grid map and the group discussed map and numbering. Representatives elected in odd grids will be elected for two-year terms; representatives elected in even grids will be a one-year term. Kathy showed breakdown of population per grid. Mike Lindsay discussed the steering committee's goals and how the new grid map meets the goals. Per the bylaws, the Board can revisit this every 10 years but can do so more often if needed. A Resolution passed to approve the new grid alignment.
- *Making Board meetings more welcoming resolution:* resolution moved back to Community Engagement Committee.

10. **Executive Director Report:**

- Ford documentary was discussed.
- Lease in place for HDC in community center.
- Neighborhood health connection grants: Kathy Soderberg will apply for funds for expansion of community garden
- Sibley plaza site plan was approved recently.

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- Highland 9 Visioning Meeting Monday night at Gloria Dei.
- Ryan Company will hold its 5th meeting in the near future; likely to be held on a Saturday before hearing on December 14th.
- Special meeting on December 6, 2018.
- Next meeting will be January 3, 2019.
- HDC 2019 calendar included in the packet and has been posted on Facebook and the HDC website.

11. **Treasurer's Report:** Kathy Carruth discussed draft operating budget for 2019. Resolution made to pass the draft operating budget for 2019.

- Bob Whitehead asked for questions regarding the operating expenses. Resolution passed to approve the Treasurer's Report.

12. **Business Representatives' Reports:** None.

- Holidays in Highland on December 8, 2018.

13. **Task Force Updates:**

- Equity task force will be meeting soon.
- Communication meeting is November 26, 2018 and early in January.
- Crosby/Hidden Falls: Kristine Grill gave a report. Open house will be in January 2019.
- All task forces must be wrapped up in 6 months.

14. **City Council Report:** None.

15. **New Business:** None.

16. **Adjourn:** 8:48 p.m.

Notes by Amy Schwarz, HDC Secretary