

**Highland Park Community Center
1978 Ford Parkway
St. Paul MN 55116
November 10, 2016
Highland Park Community Center**

Call to Order - 7:00pm, Melanie McMahon, President

Roll Call

Directors present: Jopp, Gallatin, Jossi, Fischbach, McMahon, Kolar, Salmela, Lindsey, Whitehead, Dobier, Thompson, Armstrong, Brady, Hood, Heegard, Langford, Petterson

Alternates Seated: Bauer, Beaumaster

Executive Director Carruth

Approval of Agenda

Motion made, seconded, and passed to approve November agenda as presented.

Approval of Minutes of Prior Meeting

Motion made, seconded, and passed to approve October meeting minutes as presented.

Public Comment. Questions re: the Riverview Corridor Project.

Presentation: Kevin Roggenbuck, Ramsey County Regional Railroad Authority presented a progress report. Kevin explained the method for the study. Technical screening is completed. Next expected update March 2017. Discussion was held, community concerns were and will continue to be identified.

Standing Committee Reports

Community Engagement — Ken Jopp, Chair

New Resident Welcome, had a big turnout and deemed a success. Parklette for Highland Fest moves forward, an HDC presence is intended. Historic Pool House Engineering Study, has been completed, no significant structural repairs are required.

Transportation — Kevin Gallatin, Chair

Snelling Avenue Median funding and design is approved. Construction could begin Summer 2017. Ford Meeting regarding transportation November 14th at the University of St. Thomas, and Monday the 21st at Lumen Christi revealing the traffic study. November 30th at Summit Brewery.

Community Development — Amy Salmela, Chair

A report on resolutions from committee supporting two variances: 1691 Highland Parkway Lot Split Variance; 1394 Mississippi River Boulevard. And and the Snelling Avenue Zoning changes,

City Council Report—Libby Kantner, City Council Member Tolbert's Aide

Absent

Business Representatives Reports

HBA – Anne Langford

Trick or Treat in Highland was a huge success. The next event will be Breakfast with Santa.

W7BA – Kent Petterson

Update on W7BA concerns regarding the Riverview Corridor Project.

Treasurer's Report presented by **Amy Salmela**

Motion made, seconded, and passed to approve the treasurer's report as presented.

Discussion was held regarding the draft 2017 operating budget. Motion made, seconded, and passed to approve the 2017 budget. Report from the Financial Policies and Procedures subcommittee was made. Discussion was held. Motion made, seconded, and passed to approve the Financial Policies and Procedures document.

Executive Director's Report

Motion made, seconded, and passed to purchase a new desk — up to \$500— for the Executive Director.

Gallatin presented the need for new A/V equipment for committees' use. Gallatin made Motion to reserve \$600 for equipment made, seconded, and passed.

see attached.

Executive Committee Report

District Plan McMahon, Jossi, Armstrong will meet to begin roadmap.

New/Other Business

Motion made, seconded, and passed to move to executive session.

Discussion was held to reward Patty Partridge with a \$750 bonus and a 3% raise in salary. Motion made, seconded, and passed to award the bonus and raise.

Adjourn

Motion made, seconded, and passed to adjourn. Meeting adjourned at 8:50 pm.

Peter Armstrong, HDC Secretary