

**Highland Park Community Center
1978 Ford Parkway
St. Paul MN 55116
October 6, 2016
Highland Park Community Center**

Call to Order - 7:00pm, Melanie McMahon, President

Roll Call

Directors present: Jopp, Gallatin, Jossi, Fischbach, McMahon, Cleaveland, Salmela, Lindsey, Whitehead, Thompson, Armstrong, Hood, Heegard,

Alternates Seated: Bauer, Beaumaster

Executive Director Carruth

Approval of Agenda

Motion made, seconded, and passed to approve October agenda as presented.

Approval of Minutes of Prior Meeting

Motion made, seconded, and passed to approve September meeting minutes as presented.

District Plan, Plan

Katy Dadlez, planner, City of St. Paul, PED, presented an overview of the process for updating the District Plan. The current plan is 10 years old. An updated plan will be part of (an addendum to) the city comprehensive plan. Discussion was held regarding the plan and the process.—Kady will be our city contact.

Public Comment. none

Standing Committee Reports

Community Engagement — Ken Jopp, Chair

An update on the Highland Community Center play area: \$459,000 city budget committed. Starting in earnest in 2017. Community input has started to be solicited. An advisory committee will formed by Parks with a District Council representative.

Parkettes: Plan is to partner with Highland grille for Highland Fest. Date TBD

Transportation — Kevin Gallatin, Chair

River view Corridor is on hold.

A mid-november traffic study for Ford site will be released. Next meeting to be announced.

Brian Cleveland has been mapping the district. A report is expected on completion of the project.

Nate Hood is working with students st. Thomas & Macalister on GIS mapping.

Several board members participated in bike/walk to school.

Ramsey County & St. Paul Water are working on Ford Parkway currently. Board strongly believes that pedestrian calming should be added on completion of the work.

Community Development — Amy Salmela, Chair

Resolution to support variance for 1691 Highland Parkway was passed by the Committee.
A first Public hearing, an opportunity for community input, on the CDC agenda for the October meeting.

City Council Report—Libby Kantner, City Council Member Tolbert's Aide

Snelling Ave. re-zoning study with community input is underway.
2,000 kids walked or biked to school day on a city sponsored day.
The city budget is main work of the council now, with an explanation of levy versus tax.
Discussion was held on lawsuits over city fees.
November 14, a city led public meeting on zoning plan for the Ford site, and a November 21 Ford site transportation themed public meeting are scheduled.

Business Representatives Reports

HBA – Anne Langford

Trick or Treat in Highland is coming, as is a Pearson's candy sale.

Discussion was held regarding The Waters dining room, its menu and ambiance.

W7BA – Kent Petterson

Pajarito restaurant is coming.

Play area announced for Quarry Park.

Treasurer's Report presented by Kathy Caruth

Motion made, seconded, and passed to approve the treasurer's report as presented.

Executive Director's Report

see attached.

Executive Committee Report

Friends of Highland Arts has achieved 501c3 status. Action was taken to reverse the position of the Highland District Council as fiscal agent.

A recap and results of the board retreat was presented

A \$200 gift card will be presented to Tia Anderson as a token of the Board's appreciation of her years of dedication and work on behalf of the Highland District Council.

New/Other Business

Jack Dobier reported an award from the Minnesota Multi Housing Association for Property Excellence was bestowed on Graham Apartments. Congratulations all around.

Adjourn

Motion made, seconded, and passed to adjourn. Meeting adjourned at 8:50 pm.

Peter Armstrong, HDC Secretary

Executive Directors Report October 5, 2016

Administrative

2016 COPP Grant for Structural/ Engineering Review –HP Pool House, working with Parks and TKDA –has been approved working with Susie Odegard and Joe Buzicky to have the study completed. TKDA has agreed to write a proposal for the amount of the COPP grant.

Board Retreat – Recap included in Board packet

CURA –I will apply for a CURA student for Spring Semester to help work on the D15 Plan in the beginning of October –need to check in with them, I think my email is filtering them.

Innovation Fund –We applied for an Innovation Fund grant with MGCC to try an innovative approach to crosswalk markings, and to establish a process with the City for how to implement them.

Lease Contract Compliance Meeting –Met with Amanda Smith and Paul Prior from Parks

HDC Programming

Fall Clean Up –Sept 24th –A huge thank you to everyone who worked! We had close to 900 cars come through, and picked up stuff from 21 seniors. Tiffany's donated the food- please Thank them when you stop in.

New Resident Welcome – **October 14th** – **Highland Café** –Asked Sally Bauer if she would like to help plan activities

Other Projects

Snelling Ave Zoning – Kickoff meeting was on October 4th with all neighborhoods at MidPoint in the Midway Shopping Center, Thank you to Kevin and Gary F. for attending. There were about 75 people, lots of interest from Highland. We should be posting the presentation on our website soon.

Snelling Ave Median Update- funding has been approved☺

Ford Update –Tentatively Zoning in Mid November, Transportation to follow a week after

Sibley Plaza –no update

Pedestrian Safety –“**Stop for Me**” Events –Sept 22 Kenneth and Highland Pkwy event –thank you to our volunteers. Horace Mann, Highland Catholic, Highland Elementary, Holy Spirit and Randolph Heights all did a bike/walk to school day yesterday. It was a great turn out

Riverview Corridor Update – February 2017 is when they will be coming out with a preferred mode and route –Rep Pinto is holding a meeting/conversation on October 13th

W7BA Seat –**no news** –need to get names from Bob and others in West 7th neighborhood

Bike Racks – The Finn put in an order of 12 –it was only like another \$20 break at 25 racks – There is a new sales guy....I lost some of my special deal

Highland Village Streetscape – CM Tolbert gave me the name of a new Public Art person, Aaron Dysart, I met with him last week. We are going to go with a \$15,000 budget, \$9400 from the Streetscape project, \$1200 from the sale of the old bricks to the Finn. Nice job CM Tolbert, and we can raise the rest. Libby is checking into the exact \$\$\$ amount

Hwy 5 Realignment–No Updates

Riverside School – We met again for interviews with proposers on Sept 14th –should be updating the committee soon. Tom Parent from SPPS, is meeting with one developer to make a counter proposal... I'll let you know as soon as I can.

RAS Ethiopian Gambling License —I believe they are waiting for RAS to give them information about the Non profit that they intend to work with.

Crescent Cove –Children’s Hospice interested in Highland Park, I met with them on Sept 22nd. They are still a long way from an agreement, but will meet with the HDC as soon as there is any kind of contract agreement reached.

HPCI –is interested in applying for a grant for Art on/around the Ford site, met with Jackie Mosio last Friday. They are looking at a temporary piece for the fencing along Ford to keep the interest around the site. She isn’t exactly sure what it would look like, and needs to get the City and Ford to agree.

Parklet –heard back from Stephanie Shimp, they are very interested and I will speak with her manager-playing phone tag

Ford Medians – Kari Tierney and I met with Matt Morriem, Public Works and laid out our options for Ford median –grass, native plants, leave with mulch. We all decided that leaving with mulch is the least desirable, HBA and HDC do not want the long term maintenance, so native plants may not be an option. He will talk to Kathy Lantry, and his boss, and get back to us. It was a positive conversation, and they realize Snelling will probably be the same.

Financial Policies and Procedures Task Force –Nate, Amy and Bob met on Sept 7th made changes and updates to the existing policies, will update the Treasurer’s job description, check into blanket employee dishonesty insurance (out current policies call for us to have it, we need to investigate), will do some fundraising planning for 2017 and longer term. Next meeting is TBD – but we should be done by November Board meeting.

Intern for HDC – Nate do you have an update?

HDC Meetings

Oct. 6 – HDC Board Meeting

Oct 11 – Transportation 7:00 PM HPCC

Oct 13 –West 7th Conversation with Dave Pinto at 7th Street Social

Oct 14 – New Resident Welcome – Highland Café and Bakery

Oct 18 – CDC 6:30 PM HPCC – Snelling Ave Zoning Study follow up and 1691 Highland Pkwy lot split variance

Oct 25 – Pearsons Halloween Party –4 -7 PM sales on bulk candy, really a great deal

Oct 29 – Trick or Treat in Highland – 10 am – 2 pm –very fun for anyone with small kids

Mid November – Public Meeting for Release of Zoning Study

One week later– Public Meeting for Ford Traffic Study